

24 October 1957

MEMORANDUM FOR : 221 Admin Bldg.
SUBJECT : November Senior Staff Meeting

1. The next monthly meeting of the Director's Senior Staff will be held at 1100 hours, Monday, 4 November 1957, in the Director's Conference Room, 214 Administration Building.

2. It is requested that any items which you may wish to have placed on the agenda be sent to the undersigned, 229 Administration Building, by Friday afternoon, 1 November 1957.

Assistant to the Director

25X1

25X1

*DCT
wants to cancel out
for staff
month.
plans to hold
regularly scheduled
mtg at which time
will wish members
Oct 12 Nov*

*Everyone
notified
13 Nov
re*